

The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Bob Kelly, Mayor Pro Tem
Burt Ballanfant, Councilmember
Brennan Reilly, Councilmember
Mardi Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL MEETING MINUTES

The City Council of the City of West University Place, Texas, met in regular session on **Monday, October 24, 2016**, in the Municipal Building, 3800 University, West University Place, Texas beginning at **6:30 p.m.**

Agenda Items were as follows:

Call to Order. Mayor Sample called the meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant (arrived at 6:35 p.m.), Reilly and Turner, City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, Parks and Recreation Director O'Connor, Assistant Parks and Recreation Director White, and Police Chief Walker.

Ben Welsh, Boy Scout Troop 55, led the Pledge of Allegiance.

City Secretary Gilliam confirmed that the notice of this meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

1. **Chevron Houston Marathon**

Matters related to the 2017 Chevron Houston Marathon. *Recommended Action: Listen to presentation and take any desired action.*

Assistant Parks and Recreation Director White presented and stated that the 45th Houston Chevron Marathon will be held on Sunday, January 15, 2017, and requested that Council authorize staff to close portions of University and Wesleyan to vehicular traffic from 6:30 a.m. to 11:00 a.m. to ensure participants safety. She also notified Council of the Hoopla station at the 10.5 mile mark and home of the mayor's marathon breakfast. She introduced the president of the Houston Marathon Board of Directors Brandt Koch, West U resident and committee member John Stokes, and Senior Event Operations Manager Joe Martin.

After the representatives said a few words, Ms. White recommended that staff authorize the city manager to take necessary action to support the 2017 Chevron Houston Marathon event in West University Place.

Mayor Pro Tem Kelly moved to approve staff's recommendation. Councilmember Reilly seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner

Noes: None
Absent: None

2. Public Comments

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Alida Drewes, 6112 Fordham, spoke to say she has reported a problem many times without a good resolution. She said she notified Thelma (City Secretary Gilliam) many times to get a hearing assist device that is workable. She said Ms. Gilliam provided a device, which she tried and wanted it to work, but after the one meeting she had more than normal severe ringing in her ears, which to her indicates nerve damage. Ms. Drewes said it is the responsibility of Council to comply with the Americans with Disabilities Act for the hearing impaired. She said there are many hearing impaired persons in this community and purchasing one device for the community is not the solution to the problem. She said staff asked her what type of device she recommends, but it is not her responsibility to research the issue.

3. Wier Park Variance

Matters related to approval of an equipment layout plan and variance to the existing zoning regulations tennis court lighting and fencing. *Recommended Action: Approve the Wier Park tennis court equipment layout plan as submitted and allow for a variance to the existing zoning regulations for the replacement tennis court lighting and fencing.*

Assistant Parks and Recreation Director Susan White presented and said in August City Council approved funding for the purchase of the new Musco Tennis Court Lighting System at Wier Park and the replacement tennis court fences. She said the tennis court is in a single-family zoning district and it does not conform to the city's zoning ordinance.

Ms. White said in order to comply with zoning regulations, it is necessary to approve the plans to replace the tennis court lighting and fencing, which will be located in essentially the same spots where they currently exist.

In response to Mayor Sample's question as to how tall they are now, Ms. White said the fence is currently 10 feet and the lights, currently at 30 feet, will be 40 feet. She said the lights being taller will allow the system to be more directional with the court lighting.

In response to Councilmember Turner's question as to whether Council is voting on something tonight or if Council needs to meet with the ZBA first, City Attorney Petrov said Council is voting to approve the plans and that Council has the authority to authorize a variance from the zoning code with respect to the city facilities.

Mayor Pro Tem Kelly moved to approve the variance to the Wier Park lighting. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

4. City Council Holiday Meeting Schedule

Matters related to rescheduling the meeting dates for November and December 2016 due to the Thanksgiving and Christmas holidays. *Recommended Action: Reschedule the Council meeting date*

from November 21 to November 7, 2016 and the Council meeting date from December 26 to December 5, 2016.

City Manager Peifer presented and said staff is recommending that Council approve moving the two regularly scheduled meetings to the first two weeks in both November and December in order to give Council, staff and residents travel time for the holidays.

Mr. Peifer said it is being recommended that the meetings be held on the 7th and 14th in November and on the 5th and the 12th in December.

Councilmember Ballanfant moved to adopt the changes in the Council meetings for November and December as recommended by staff. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

5. **Future Agenda Items**

Matters related to future agenda items. *Recommended Action: Discuss and take any desired action.*
City Council

Councilmember Reilly requested that the City's Facilities Master Plan be added back to the agenda once it has been reviewed and modified by the Master Planning Task Force and asked that it be on the November 14, 2016 agenda. Mayor Pro Tem Kelly seconded the motion. The item will be added to the future agenda items list.

6. **Consent Agenda**

All Consent Agenda items listed were considered to be routine by the City Council and were enacted by one motion.

A. **City Council Minutes**

Approve City Council Minutes of the October 1, 2016 Budget Workshop and October 3, 2016 Special Meeting. *Recommended Action: Approve Minutes.*

B. **Appoint Member to the Senior Services Board**

Matters related to the adoption of a resolution appointing Ann Crowley the Senior Services Board. *Recommendation Action: Adopt resolution appointing Ann Crowley to the Senior Services Board.*

C. **Fee Schedule Amendments**

Matters related to an ordinance adopting amendments to the City of West University Place Fee Schedule. *Recommended Action: Approve an ordinance amending the fee schedule on the second and final reading.*

Mayor Pro Tem Kelly moved to approve the Consent Agenda as presented. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

7. **Adjourn**

Mayor Pro Tem Kelly moved to adjourn the meeting at 6:50 p.m. Mayor Sample seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None



Thelma A. Gilliam

Thelma A. Gilliam City Secretary

11/14/16

Date